

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
OCTOBER 25, 2005**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, October 25, 2005 in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Mayor William J. Schmitt who presided called the meeting to order at 8:00 a.m.

ROLL CALL

Mayor William J. Schmitt	present
Board member Victor J. Knies	present
Board member Thomas R. Schmidt	present

Also present were Police Chief Richard Gunselman, City Engineer Chad Hurm, Street Commissioner Raymond Eckerle, Building Commissioner David Seger, Personnel/Safety Director Charles Schneider, Fire Chief Kenneth Hochgesang, City Attorney Sandra Hemmerlein and Clerk-Treasurer Juanita Boehm.

Clerk-Treasurer Juanita Boehm announced that a majority of the board members must be present for a quorum. All three of the board members were present; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Schmitt invited all present to join him in the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on October 11, 2005. A **motion** was made by Victor Knies and seconded by Thomas Schmidt to approve the minutes as presented. Motion carried 3-0.

TEMPORARY BLOCKING OF PARKING SPACES

John Brumfield, representing Babies in Bloom, 623 Main Street, requested blocking off two or three parking spaces in front of his business and Bartley Chiropractic for two to three days while Young Masonry repairs the exterior of his building. Mr. Brumfield stated that the contractor would commence work in two to three weeks and would secure the sidewalk safely for pedestrians. Mayor Schmitt asked Mr. Brumfield to ensure the parking spaces would be used only for the contractor's equipment and not for employee parking. Police Chief Gunselman asked if Mr. Brumfield had informed Bartley Chiropractic about blocking the parking spaces. Mr. Brumfield responded that Bartley Chiropractic was aware of the situation and that the contractor would try to do the work on Sunday and Monday to minimize the inconvenience.

On **motion** by Mayor Schmitt and seconded by Victor Knies, approval was given to John Brumfield, representing Babies in Bloom and their contractor, Young Masonry, to utilize three parking spaces in front of their business at 623 Main Street and to the corner of 7th Street during the next two to three weeks for the purpose of repairing the building. Motion passed 3-0.

TURKEY TROT

Kristin Gutsell, representing Health Pointe, 1900 Saint Charles Street, requested permission to hold a Turkey Trot 5K Run on city streets on Thanksgiving Day starting at 8 a.m. Ms. Gutsell presented two proposed routes. One route starts at Health Pointe and goes to Cobblestone Road to Schuetter Road to Newton Street and back and the other route would go from Health Pointe along Saint Charles Street to 36th Street and back. There followed some discussion about the safest route. The Police Chief recommended the Saint Charles Street route with runners and walkers using the center lane or sidewalk along Saint Charles Street. Ms. Gutsell was not sure of the number of participants because it is the first year for the event but anticipates 100 people. City Attorney Sandra Hemmerlein requested reviewing the entry form before final printing and asked that a waiver be included releasing the City of Jasper from any liability as the group would be using City streets.

On **motion** by Thomas Schmidt and seconded by Victor Knies, approval was given to the request of Health Pointe to use Saint Charles Street, from Health Pointe to 36th Street, for their first annual Turkey Trot Run starting at 8 a.m. on Thanksgiving Day subject to providing an adequate waiver with liability issues that satisfies the City Attorney. Motion passed 3-0.

EQUIPMENT – FIRE DEPARTMENT

Fire Chief Kenneth Hochgesang reported that he had reviewed the bid from M & S Fire & Safety, Inc. for \$114,790.52 for equipment and that the bid met specifications. Hochgesang recommended purchasing the items. He also explained that the 5% matching amount for the City of Jasper from the \$114,800.00 Homeland Security grant would be \$5,740.00 and not \$5,543.00 as stated at the last meeting. He pointed out that the options on page 3 were not in the total price, but Clerk-Treasurer Juanita Boehm clarified that the optional items except the carry case were included in the total. Hochgesang said that the optional items could be used for training purposes, but they had not been requested in the specifications.

A **motion** was made by Mayor Schmitt and seconded by Victor Knies to approve the bid from M & S Fire and Safety for \$114,790.52 for 28 breathing apparatus and other equipment of which the City will pay \$5,740. Motion passed 3-0.

Fire in Huntingburg. Fire Chief Hochgesang reported that Jasper took two aerial trucks to assist with a fire in downtown Huntingburg on Sunday.

SURPLUS ITEMS – STREET DEPARTMENT

Street Commissioner Raymond Eckerle requested that an unusable radio, which was taken out of the old fire truck, be declared surplus and destroyed.

A **motion** was made by Thomas Schmidt and seconded by Mayor Schmitt to declare the radio that was removed from the old fire truck surplus and allow it to be destroyed. Motion passed 3-0.

BOOM MOWER

Street Commissioner Eckerle requested permission to seek bids for a boom mower and tractor.

On **motion** by Victor Knies and seconded by Thomas Schmidt, authorization was granted to the Street Department to advertise for bids for a boom mower and tractor. Motion passed 3-0.

During discussion, Mayor Schmitt commented that the street department also uses this kind of equipment to help out other departments. This saves the duplication of equipment being purchased by the different city departments.

PATCHING MATERIAL

Street Commissioner Raymond Eckerle reported that the City received a notice from Tri-County Paving stating they are increasing the price of their patching material on November 1, 2005. He stated that surface mix would increase by \$2.97 per ton, base mix by \$2.37 per ton and binder mix by \$2.75 per ton.

PLOW AND SPREADER

Street Commissioner Eckerle requested permission to purchase a snow plow and spreader for truck #3. He stated that with all the annexations in the last few years, adding a snow route would be advisable. He said truck #3 is equipped with hydraulics so a snow plow and spreader could be added. He said he did not budget for this item, but there is money available.

A motion was made by Mayor Schmitt and seconded by Tom Schmidt to allow the Street Commissioner to get quotes for a snow plow and spreader. Motion carried 3-0.

REPORTS

Leaf Pickup. - Street Commissioner Raymond Eckerle reported that curbside leaf pickup would begin on Monday, October 31, 2005. The routes and schedule will be the same as it is for trash pickup.

Solid Fill. - Street Commissioner Raymond Eckerle estimated that the solid fill would last another two to three years. He said he is studying alternative options for dealing with the rubbish.

Clay Street. – Street Commissioner Eckerle reported that the storm pipe is in on Clay Street.

JACKSON STREET

Mayor Schmitt presented a map of Jackson Street and 13th Street and asked the board to approve a street cut permit for a cut across Jackson Street and to close Jackson Street for one day this week. He said the Waste Water Department discovered that the sanitary sewer from one of the houses in that area is connected to the storm sewer and needs to be corrected.

A **motion** was made by Victor Knies and seconded by Thomas Schmidt to approve the street cut permit for the Waste Water Department and block off Jackson Street. Motion passed 3-0.

POLICE REPORTS

Police Chief Richard Gunselman presented to the board for its review the following report:

Jasper Police Department September Vehicle Maintenance Report.

Police Chief Gunselman commented that the police department is voluntarily reducing fuel usage without affecting job requirements. He stated that the department used 233 gallons of fuel less this month compared to August, but the actual savings was only \$67.00.

TRICK OR TRICK HOURS

Police Chief Gunselman reported that Trick or Treat hours are set from 6:00 p.m. until 8:30 p.m. on Monday, October 31, 2005. Gunselman added that the Trick or Treat information is listed on the City Calendar.

NO PARKING

City Engineer Chad Hurm presented an engineering study regarding parking on Lube Way. Hurm recommended that the ordinance be modified to prohibit parking along both sides of Lube Way from the intersection of Highway 162 south a distance of 800 feet. Hurm added that currently, the ordinance is written to prohibit parking on both sides of Lube Way from Raphyl Road to SR 162 but Raphyl Road has been vacated.

A **motion** was made by Victor Knies and seconded by Thomas Schmidt, to recommend to the City Council to eliminate parking on both sides of Lube Way from the intersection of Highway 162 south a distance of 800 feet. Motion passed 3-0.

Opening of New 12th Avenue. City Engineer Hurm reported that 12th Avenue is now open.

EASEMENTS

City Attorney Sandra Hemmerlein presented the following easements for acceptance and approval:

Grant of Permanent Underground Electric Utility Easement

Donald J. & Judy Schnarr - Part of Lot No. 22 in Elegante IV Replat.
Terry and Caroline Gobert – Part of Lot 19 in Elegante IV Replat.

Grant of Permanent Utility Easement

The Board of Trustees for the Vincennes University – Part of the SW ¼ of the NW ¼ of S6, T2S, R4W.

A **motion** was made by Mayor Schmitt and seconded by Victor Knies to approve and accept the easements as listed above. Motion passed 3-0.

ADJOURNMENT

There being no further business to come before the board, a **motion** was made by Victor Knies and seconded by Thomas Schmidt to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 8:47 a.m.

Mayor William J. Schmitt
Presiding Officer

Attest:

Juanita S. Boehm, Clerk-Treasurer

Cynthia Kluemper, Recording Secretary